

**Minutes of the  
Regional Transit Committee and  
Glenn County Transportation Commission  
Glenn County, California**

**December 15, 2011**

The Regional Transit Committee convened at 10:01 a.m. on the above date, at the Orland Carnegie Community Center, Council Chambers, California.

(2) THE PLEDGE OF ALLEGIANCE WAS RECITED

(3) ROLL CALL:

Roll Call of Members appointed to the 2011 Regional Transit Committee.  
Members and Staff present as noted below.

**MEMBERS/COMMISSIONERS PRESENT:**

Gary Hansen, Willows	Michael Murray, County	Jim Paschall, Sr.
Bruce Roundy, Orland	Steve Soeth, County	Jim Yoder, Willows
John Viegas, County		

**OTHERS PRESENT:**

Gloria Ponciano, Paratransit	Nora Hogan, Caltrans	Byron Denton
Roy Seiler	Mike Yalow	

**STAFF PRESENT:**

M. Thomas, Senior Planner	J. Linhart, Executive Director	J. Cannizzaro, Sup. Office Tech.
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(4) APPROVAL OF MINUTES:

Approve Minutes of September 15, 2011

On a motion by Member Hansen, seconded by Member Murray, it was unanimously voted to approve the Minutes of September 15, 2011.

(5) INFORMATION ITEMS:

A. Private Taxi Service- City of Willows

Members and staff reviewed the matter. No further discussion was held.

(6) ITEMS FOR CONSIDERATION AND ACTION:

A. Advertising Policy for Glenn Transit Service- Consider adoption of policy with Resolution 2011-01.

Members and staff reviewed the matter. On a motion by Member Roundy, seconded by Member Hansen, it was unanimously voted to approve the Advertising Policy for Glenn Transit Service with the adoption of Resolution 2011-01 pending full review by legal counsel.

B. RFP and Draft Agreement for advertising on Glenn Transit Service Vehicles

Members and staff reviewed the matter. On a motion by Member Roundy, seconded by Member Pashall, it was unanimously voted to approve the request for proposals and draft agreement.

C. Transit Operations Contract Extension for Glenn Transit Service.

Members and staff reviewed the matter. On a motion by Member Murray, seconded by Member Roundy, it was unanimously voted to approve contract extensions with Paratransit Services, Inc. for transit operations upon approval from Legal Counsel.

(7) UNSCHEUED MATTERS AND FUTURE AGENDA ITEMS:

*(If the matter is not on the agenda, the public may address the Commission at this time. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2 (b), action or discussion cannot be taken on Unscheduled Matters).*

A. Public, Staff and Committee Members Comments.

Mike Yalow introduced himself and advised the Committee that he was seeking permission to work with staff to determine if the surplus buses could be leased out used for tourism endeavors. Mr. Thomas explained that the buses may not facilities needed for tourism and that the funding sources used to purchase the buses also designates use of the buses. It was the consensus of the Committee to allow Mr. Yalow to work with staff.

Mr. Linhart asked that all members be in attendance at meetings and that if they are not able to attend to please contact staff at their earliest convenience.

(1) CALL TO ORDER:

The Glenn County Transportation Commission convened at 10:43 a.m. on the above date, at the Orland Carnegie Community Center, Orland, California with Commissioners and Staff present:

(2) ROLL CALL:

Roll Call of Commissioners appointed to the 2011 Glenn County Transportation Commission. Members and Staff present as noted above.

(3) APPROVAL OF MINUTES:

Approve Minutes of October 20, 2011 and November 17, 2011

On a motion by Commissioner Murray, seconded by Commission Soeth, it was unanimously voted to approve the minutes of October 20, 2011 and November 17, 2011.

(4) ITEMS FOR CONSIDERATION:

- A. Approve Resolution No. 2011-14: Approval and acceptance of annual Financial Audit Report for 2010/2011 Fiscal Year and authorize distribution of reports to respective agencies.

Commissioners and staff reviewed the matter. On a motion by Commissioner Murray, seconded by Commissioner Soeth, it was voted to adopt Resolution No. 2011-14 approving and accepting the audit of the Glenn County Transportation Commission and authorize the Executive Director to submit the documents to the appropriate agencies.

- B. Resolution authorizing Executive Director to apply for 5311 funding

Commissioners and staff reviewed the matter. On a motion by Commissioner Roundy, seconded by Commissioner Paschall, it was unanimously voted to adopt Resolution No. 2011-15 authorizing the Executive Director to execute and submit all necessary documents for Section 5311 Grant 2011/2012 application.

(5) UNSCHEDULED MATTERS AND FUTURE AGENDA ITEMS

*(If the matter is not on the agenda, the public may address the Commission at this time. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2 (b), action or discussion cannot be taken on Unscheduled Matters).*

A. Public, Staff and Commission Members Comments.

Mr. Thomas noted that the next meetings agenda will include the election of Chairman and Vice-Chairman.

Mrs. Ponciano thanked Members and staff for extending the transit operations contract with Paratransit Services.

(6) NEXT MEETINGS SCHEDULED: Thursday, January 19, 2011  
Glenn County Board of Supervisors Chambers  
Willows Memorial Hall  
525 W. Sycamore Street, Willows

(7) ADJOURNMENT OF TRANSPORTATION COMMISSION MEETING: There being no further business, Commissioner Viegas adjourned the meeting at 10:53 a.m.

REGIONAL TRANSIT COMMITTEE/ TRANSPORTATION COMMISSION

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John Viegas- Chairman

ATTEST:

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John Linhart, Executive Director