



COUNTY FACILITIES PLANNING COMMITTEE

Tracey Quarne, Chairman

John Linhart, Vice Chairman

Bobbé Lewis, Secretary/Treasurer

Meeting Minutes **Monday, June 28, 2010**

SCHEDULED MATTERS:

1. **Call to Order:** Chairman Quarne called the meeting to order at 3:53 p.m., in the Board of Supervisors Conference Room, with the following persons in attendance:

Tracey Quarne, Chairman, & Board Supervisor

Bobbé Lewis, Sec./Treas. & Facilities Manager, PPWA

Annette Chavez, Chief B.O. & Deputy Director, PPWA

Scott Gruendl, Director, HRA & Interim Director, HSA

Gloria Irwin, Exec. Director, Westside Domestic Violence Svc.

Marsha Squier, Office Technician, PPWA

John Linhart, Vice Chairman & Director, PPWA

Don Santoro, Director, Department of Finance

Larry Jones, Sheriff, Sheriff's Department

Mike Murray, Alternate, Board Supervisor

Sheryl Thur, Assessor, Clerk, Recorder

Doug Ross, Sacramento Valley Mirror

2. **Minutes.**

On a motion of Vice-Chairman Linhart, seconded by Member Santoro, it was unanimously voted to approve the minutes of May 24, 2010.

3. **Update on Scott Gruendl's needs and plans to construct a new Human Resources Agency (HRA)/ Health Services Agency (HSA) facility.**

Mr. Gruendl reported that he is working to identify a funding source for the conceptual planning for a 30,000 – 40,000 square foot building that would jointly locate HRA and HSA. Vice-Chairman Linhart explained that the Planning and Public Works staff could help with the preparation of the RFP/RFQ for obtaining design services. Mr. Gruendl explained that state funding is available through community action. Chairman Quarne questioned where the building would be located, Orland or Willows and the terms of the current Orland lease. Mr. Gruendl answered Willows for the new site as HRA's current lease expires in three years, and it will be easy to move from Orland, as they are currently on an extension of the lease. Member Santoro explained that A87 allows 2% to be collected for county facilities, where if the building was owned by someone else, 100% of the lease payments could be paid using State funds. Secretary-Treasurer Lewis questioned if Mr. Gruendl was looking at existing buildings, saying a clause could be included in the lease for remodeling projects and constructing additions if needed. Mr. Gruendl then asked that the project be made a standing item on the agenda. Chairman Quarne suggested that Vice Chairman Linhart get together with Mr. Gruendl to discuss design firms options.

4. **Update on providing a suitable domestic violence and/or transitional housing facility in Glenn County and potential sources of funding.**

Ms. Irwin reported that she will be submitting a grant application for emergency housing; she hopes to receive \$1,000,000 in funding. Ms. Irwin also noted that they are looking at several properties in the Orland area, and that site inspections have been scheduled with the Building Division for ADA compliance, and that they are waiting for support letters from law enforcement for the grant application. Mr. Gruendl questioned as to how the escrow process would be handled for the purchase of these new buildings, and who is authorized to sign for them. Mr. Santoro noted they would need to look into the escrow process.

5. **Update on removal of the county-owned structure known as the Blue House Building.**

Secretary-Treasurer Lewis reported that she spoke with Enloe Hospital staff regarding buildings that they had bid for relocation and learned that there are numerous issues to be tackled with this method and that the County should reconsider the purchase and relocate path. In addition, Sec.-Treas. Lewis was told by a moving contractor that if the building exceeded 18', then it would have to have the roof removed and moved separate which would double the moving costs. It was determined that it would be best to have the building demolished. County staff will be soliciting bids for the demolition.

6. **Next meeting:** Monday, July 26, 2010 at 3:30 p.m.
Board of Supervisors Conference Room, 525 W. Sycamore Street, Suite B1, Willows
7. **Unscheduled matters.**
None presented.

The meeting adjourned at 4:14 p.m.

/s/ Marsha Squier
Respectfully Submitted,
Marsha Squier, Office Technician, PPWA