

GLENN COUNTY AIRPORT ADVISORY COMMITTEE MEETING

WEDNESDAY, JANUARY 27, 2010 at 7:00 p.m.

MINUTES

CALL TO ORDER:

The Glenn County Airport Advisory Committee Meeting convened at 7:05 p.m. on the above date, at the Glenn County Planning and Public Works Conference Room, Willows, California with members and staff as follows:

MEMBERS PRESENT:

Perry Bronner, Willows

Reggie Michaud, Willows

Leigh McDaniel, BOS

Pete Mann, Willows

Jerry Jackson, Orland

Jerry Kraemer, Orland

OTHERS PRESENT:

Jere Schmitke, City of Orland

Thad Rodgers

Paul Poczobut, City of Orland

Gary Gordon, Willdan

STAFF PRESENT:

J. Linhart, Director

K. Dunn, Airport Attendant

R. Murphy, Deputy Director

J. Cannizzaro, Sr. Secretary

J. Billings, Development Mgr.

ACTION ITEMS:

1. ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON AND SECRETARY

Hearing no nominations, Member Bronner volunteered to act as Vice-Chairman. On a motion of Chairman McDaniel, seconded by Members Jackson and Michaud, it was unanimously voted to elect Member Bronner as Vice-Chairman, re-appoint Member McDaniel as Chairman and direct staff to continue to perform duties of Secretary.

2. REVIEW AND APPROVE MINUTES OF DECEMBER 2, 2009

On a motion of Member Kraemer, seconded by Member Jackson, it was unanimously voted to approve the minutes of December 2, 2009.

3. CONSIDERATION OF RECOMMENDING THAD RODGERS TO BOARD OF SUPERVISORS FOR APPOINTMENT TO THE AIRPORT LAND USE COMMISSION.

Mr. Murphy explained that Mr. Rodgers has submitted his application to be considered for the Airport Land Use Commission and introduced Mr. Rodgers.

On a motion of Member Kraemer, seconded by Member Jackson, it was unanimously voted to recommend Thad Rodgers to the Board of Supervisors for appointment to the Airport Land Use Commission.

Mr. Murphy explained that the Jere Schmitke, Public Works Manager and Paul Poczobut, City Manager for the City of Orland were in attendance to speak about the Orland Airport Industrial Park. It was the consensus of the committee to hear the City of Orland's item prior to continuing with the remainder of the agenda.

UNSCHEDULED MATTERS AND FUTURE AGENDA ITEMS:

Mr. Schmitke and Mr. Poczobut of the City of Orland spoke about costs to maintain the water well located at the Orland Airport Industrial Park. Mr. Schmitke explained that because very little water is used from the well, the water sits and continues to test badly. The City is required to flush the well in order to meet the requirements of the California drinking water standards.

Members questioned if there is an agreement in place between the City and County to maintain the well. Mr. Murphy explained that staff is not able to locate such an agreement. Discussion then ensued regarding the development of the industrial park. Mr. Rodgers suggested selling water to nearby farmers for use in orchards. Member McDaniel then suggested that discussions be held with water districts.

Member Kraemer questioned what the City is seeking from the County. Mr. Poczobut explained that there is no benefit to the City therefore the County should pay all costs associated with maintaining the well. Member McDaniel explained that he would speak with the water districts as the Orland-Artois water lines run along County Road P in front of the industrial park. Member McDaniel will inquire as to what options are available for moving the water.

Mr. Schmitke and Poczobut thanked the Committee for hearing the matter.

DISCUSSION ITEMS:

1. WASH RACK UPDATE

Mr. Murphy explained that the FAA has approved Willdan Engineering as the design consultant. Mr. Murphy then introduced Gary Gordon from Willdan Engineering and explained that Mr. Gordon is seeking direction regarding the design. Mr. Gordon asked that the pilots provide him with information regarding the chemicals used in their agricultural operations to assist him with the design of the waste water system.

Members and staff then expressed concern regarding the misuse of the facility, disposal of waste water, design features and location of facility. Members agreed that the facility and accessories should be locked so that they are not available for use by the general public.

2. AIRPORT FUEL SALES CY 2009

Mr. Murphy reported that the airport sold a total of 81, 164 gallons of fuel in calendar year 2009.

3. WILLOWS AIRPORT ANNUAL REPORT 2009

Members reviewed the 2009 Annual Land Use Restriction Inspection Report completed

by the Department of Toxic Substances Control (DTSC).

Mr. Murphy explained that the DTSC provided site requirements to staff some time ago. Mr. Murphy went onto explain that he was not able to locate such information and that he is working with the County Engineer to resolve current issues.

Member Bronner reported that the two barrels of waste located near the dumpster at the Willows Airport need to be removed as they are leaking. Mr. Murphy explained that staff is working to identify the type of waste so that they may be removed.

4. ELECTRICAL AT ORLAND AIRPORT

Mr. Murphy spoke about the issues regarding the wiring in the hangars at the Orland Airport. The County Electrician is working to correct.

5. PILOT TRAINING FOR AIRPORT MANAGER

Mr. Murphy explained that he has found that other airport managers have more knowledge of aviation and questioned if the Committee felt it would be beneficial to the Airports for Mr. Murphy to participate in schooling for pilots. Members did not agree that such training would be beneficial to the Airports and suggested he visit surrounding airports to learn more about their operating procedures.

6. REVISION OF RENTAL AGREEMENTS

Mr. Murphy reported that staff will be working to revise and redistribute rental agreements. It was found that current agreements do not include language to disallow subletting and rental of hangars for storage of items not aviation related. Mr. Murphy explained that the FAA grant assurances do not allow for storage of items on airports grounds that are non-aviation related. Discussion then ensued on efforts made to comply with FAA.

Member McDaniel directed staff to bring a draft lease before the Committee for review.

7. EMERGENCY PREPAREDNESS DEMO AT WILLOWS AIRPORT MAY 12, 2010

Mr. Murphy reported that the Willows Fire Department is seeking permission to hold an emergency preparedness demonstration at the Willows Airport on Wednesday, May 12, 2010 from 8:00 a.m. to 2:00 p.m. Member Michaud explained that emergency roll-out equipment will be on display for surrounding emergency response agencies and that the general public is not invited.

NEXT MEETING: 7:00 p.m. Wednesday, April 28, 2010
PPWA Conference Room
777 N. Colusa Street Willows, CA

Meeting adjourned at 8:35 p.m.