



Glenn County Information Services Coordinating Committee

~MINUTES~

WEDNESDAY, February 16, 2011

Present:

John Linhart, PPWA (Chair)	Ted Rozmaryn, DOF	Maria Ehorn, PPWA
Sheryl Thur, Assessor (Vice Chair)	Sendy Ibanez, Assessor	Jim Umenhofer, MITCS
Di Aulabaugh, PPWA	Dee Azure, Ag/AP	David Jensen, MITCS
Cathy Ehorn, DOF	Tina Brothers, Ag/AP	Michael Hering, MITCS
Cecelia Hutsell, HSA		

I. Convene Meeting

John Linhart convened the meeting at 10:30 a.m. after it was determined there was a quorum.

II. Scheduled Business

A. Minutes

The committee reviewed the minutes of Wednesday, January 19, 2011. Cecelia Hutsell made the motion to approve the minutes. Ted Rozmaryn seconded the motion. All were in favor and the motion passed.

B. Payment of 10% Contract Withholding to MITCS

Members were asked to comment. All were in agreement to approve payment. Ted Rozmaryn made the motion to approve. Cecelia Hutsell seconded the motion. All were in favor and the motion passed.

C. Standardization/Core Redesign/Coordination Countywide Effort

Jim Umenhofer spoke regarding the MITCS presentation to the Board of Supervisors at the February 1, 2011 meeting. The Board unanimously ordered to approve the plan for consolidation and authorized the Information Services Committee Chairman to seek funding and prepare funding agreements to accomplish the plan, subject to Board of Supervisors approval. David Jensen spoke concerning gathering exact costs/quotes in preparation of obtaining funding. Sheryl Thur and Cecelia Hutsell expressed concern regarding the funding and making sure the money was available prior to contract agreements and purchases.

D. MITCS Projects Status Report and schedule review

Jim Umenhofer, MITCS – Reviewed the written project status & schedules report. Discussion was then held regarding the Contact and Activity List as to the amount of hours of service to each department. MITCS had also spoken with the District Attorney's office who expressed that they would like to be a part of the countywide standardization. David Jensen stated that integrating them entirely into the county core would be a benefit and that approximately 20 support hours would initially be needed to get them on board. John Linhart commented that all departments need to make the IS committee aware of when more or less hours are required for support.

III. Unscheduled Matters and Public Comment

Sheryl Thur asked about revisiting the phone system (ATS) contract. John Linhart spoke in favor of having a county wide phone system. Sheryl Thur inquired about the support contract and the cost of having someone come on site for support.

IV. Agenda Items for Next Meeting

1. Update regarding finding funding and costs/quotes from MITCS for Countywide Standardization.
2. Revisit the phone system (ATS) contract.

V. Next Meeting

March 16, 2011, 10:30am at the Willows Memorial Hall Board of Supervisors Conference Room.

VI. County Staff Discussion Regarding MITCS Performance

MITCS staff was dismissed from the meeting. County staff discussed the aforesaid matter. No action was taken.

Meeting adjourned 11:50 am.

~ Respectfully prepared and submitted by Maria Ehorn, Planning & Public Works Agency ~

Members: Clerk of the Board; Director of Finance; Board of Supervisors Member; Assessor/Clerk Recorder; Sheriff/Chief Probation Officer; Planning & Public Works Agency Director; Human Resource/Health Services Director